

Steering Committee Meeting Minutes

**January 27, 2010 – 9 a.m. to 11 a.m.
Union Bank of California**

Attendees: Blair Alexander, Comerica Bank
Barry Cardoza, Union Bank
Michael Cummings, SF Emergency Mgmt. & Safety
Cindy Daily, Barclays Global
Liz Granger, VISA
Frances Kawaguchi, BNP Paribas
Kim Koppien, NYSE Euronext
Tricia Lee, Wachovia
Cheri Mora, San Mateo Credit Union
Kimberly Nelson, Bank of America
Cyndee Ochs, Pacific National Bank
Peter Ohtaki, BENS
Virginia Robbins, California Bank of Commerce
Mark Sole, Wells Fargo Bank
Pratima Tewary, Washington Mutual

Guests:

1. There were no new members or guests to introduce.
2. Barry gave a brief overview of a report from the USGS that indicates we can expect to experience worsening storms on the west coast in the future. He suggested that perhaps this would be an appropriate basis on which to build a future Golden Guardian exercise. Barry will forward the USGS article to the committee. Peter Ohtaki reported that this year's Golden Guardian exercise will revolve around port security.
3. Peter Ohtaki then talked about the upcoming joint BENS/BRMA/BARC*first* conference. He advised the committee that the CDC disaster preparedness program has been very well received in other areas and that the training they provide is at no cost. Bay Area Process Partners will be having a training session the day before or after the March 25th event co-hosted by BARC*first*, which will be held at Franklin Templeton on the peninsula. Approximately 50 seats are available for the event.
4. Barry announced that he is now Program Director and Vice President for BRMA and advised committee members that anyone can attend one meeting for free to hear about how membership in BRMA might be useful to them.

5. Barry then talked about possible initiatives for 2010 and asked for suggestions for other events that can be scheduled for this year. Cindy Daily felt that an event centered around the USGS storm predictions would be a good one to consider and Cindee Ochs suggested that there be consideration for an event to be held in conjunction with the Great American Shakeout in October. This year's Golden Guardian exercise is scheduled for May 18-20, according to Peter Ohtaki and might be the basis for another worthwhile event. Mark Sole mentioned the need to continue outreach for EOC volunteers, for which Kim Koppien suggested that perhaps we should prepare a short presentation to present to our coalition partners about the benefits we derive from representation in the various EOCs and the need to promote volunteer registration.
6. The last item of business was a report from Barry on the governor's emergency workgroup, which is that they are looking to develop a leadership group that crosses organizational boundaries. He will provide additional info about an event that has been planned to initiate this effort.
7. The meeting adjourned at approximately 9:40 a.m.